APPLICATION FOR THE POSTGRADUATE PROGRAM IN GENERAL DENTAL PRACTICE
3rd Phase

SCHOOL YEAR 2023/2024

1. Regulation and Curricular Structure

https://www.fmd.ulisboa.pt/clinica-integrada-de-medicina-dentaria/

2. Application Requirements

a) Holders of a Doctor in Dental Medicine or Doctor in Dental Surgery Degrees or integrated Master's degree in Dental Medicine.

b) Holders of a foreign higher-education degree that is recognized by the Scientific Council as satisfying the objectives of one of the degrees referred to in the previous paragraph, for the purposes of further studies.

The recognition referred to in subparagraph b) is valid only for access to the Course and does not confer recognition of the degrees of Doctor of Dental Surgery, Doctor of Dental Medicine, nor Master in Dental Medicine or the recognition of these degrees.

3. Vacancies and Application Deadlines

	2nd PHASE
Places	6
Candidatures	9/11/2023 a 27/11/2023
Evaluation of applications	28/11/2023
Interviews	29 e 30/11/2023
Results	4/12/2023
Beginning of classes	Starting from 6/12/2023

4. Requested Documents for Application

Candidates must attach the following documents to the application form:

a) Certificate proving one of the degrees referred in subheading number two of this document;

b) Curriculum Vitae;

c) Passport photograph;

d) Identification Document;

e) Letter(s) of recommendation;

f) Letter of motivation.

5. Admission Criteria and Ranking

1. The candidate will be evaluated by: curricular assessment (academic, scientific, and professional training), complemented with a written test and/or a practical test, if considered necessary; and an individual interview (assessment of motivations, scientific knowledge and availability).

2. Only those candidates who present an overall grade higher than 9.5 in a 0-20 scale will be considered candidates for ranking.

3. In the event of unfilled vacancies, candidates not admitted are automatically registered for a new evaluation process in the subsequent phase, without the need to pay a new application fee.

6. Tuition and Fees

a) Non-refundable application fee of €60 (sixty euros);

b) Enrollment/Registration Fee- €50 (fifty euros);

c) Annual tuition fee for students from European Union (EU) countries – €2,000.00 (two thousand euros), at the time of registration/enrollment;

d) Annual tuition fee for international students (coming from a non-EU country and who are not Portuguese) – €3,000.00 (three thousand euros), at the time of registration/enrollment;

d) Alternatively, students may choose to pay the tuition fee in 4 installments;

Installments	Date	Value (EU countries)	Value (International students)
1st installment	At the time of registration	500.00€	750.00€
2nd installment	December 2023	500.00€	750.00€
3rd installment	February 2024	500.00€	750.00€

4th installment	April 2024	500.00€	750.00€

In case of withdrawal from studies, the student is not reimbursed for the payment made at the time of registration and enrollment, being obliged to pay the installments of the annual frequency fee (tuition fee) that have not yet expired.

7. Application Procedure

The submission of applications is carried out through the online Fenix Application Portal at FMD-UL for new students: https://fenix.fmd.ulisboa.pt/accountCreation
Students who already have a Fenix academic portal account can apply directly through the portal.

How to submit the application online

Before submitting your online application, we ask that you carefully read the instructions below. If you have any questions about submitting your application, do not hesitate to contact the Academic Services - academicos@fmd.ulisboa.pt -   or the commission for international students - helena.matos@fmd.ul.pt - of the Faculty of Dental Medicine.

The application requires the payment of a non-refundable fee of 60 EUR.

1. To apply online, you must access the Fénix system. To do so, you must necessarily pre-register in the application.
2. **Important Note:** There have been some problems sending messages for pre-registration to addresses with the following domains: @netcabo.pt; @hotmail.com; @vodafone.pt. As the reason for delivery failures is beyond ULisboa's control, if your email is from one of these domains, we inform you that we cannot guarantee that notifications will be delivered in a timely manner.
3. After accessing the application, you must select the Candidate tab. Next, you must create your application, choosing the regime and course. After these steps, you must fill in the data requested in the electronic form.
4. All documents necessary for the application process must be attached in digital format.
5. The online application will only become valid after payment of the respective application fee, for which an ATM reference will be provided (usable only within the portuguese banking system). It is also possible to pay by debit or credit card. If payment is not made by the date indicated, the application will be cancelled.
6. Failure to submit the necessary documents, or their incorrect presentation (eg illegible document, non-legalized foreign document, etc.) will invalidate the application, and the candidate will be informed of this fact through the Fénix platform or to the address e-mail indicated as "Principal" in the application's personal data sheet. In case of inaccuracy, the candidate must make the indicated changes by the end of the application submission

deadline. If the necessary corrections are not made or the requested elements are not presented, the application will be cancelled.

7. Errors or omissions made when filling in the electronic application form, or when instructing the application process, are the sole responsibility of the candidate.

At the end of the ranking process, candidates will be informed by e-mail of the result of the application. The ranking list will also be published on this page. In case of selection, it will be subject to the presentation at the Academic Services of the submitted original documents (or certified copies), during the indicated period.

Start your application at https://fenix.fmd.ulisboa.pt/accountCreation

8. Results

The results will be published on the FMD-UL Portal or on the Fenix Platform where the candidate submitted the application.

9. Additional Information

For additional information, you can contact FMD-UL Academic Services at the following e-mail address: academicos@fmd.ulisboa.pt.

10. Language

The teaching languages will be Portuguese as the main language and English as the secondary language. Students who do not have Portuguese as a native language should take a certified Portuguese language course to facilitate communication with patients during clinical residencies.