



FACULTY OF DENTAL MEDICINE

APPLICATION FOR THE POSTGRADUATE SPECIAL PROGRAM IN DENTAL HYGIENE FOR SPECIAL NEEDS PERSON

SCHOOL YEAR 2023/2024

1. Regulation and Curricular Structure

<https://www.fmd.ulisboa.pt/mestrado-em-higiene-oral/>

2. Application Requirements

Can apply to the Course:

- a) Holders of a bachelor's degree in Dental Hygiene or integrated master's degree in Dental Medicine..
- b) Holders of a foreign higher academic degree in Dental Hygiene, conferred following a 1st study cycle organized according to the principles of the Bologna Process by a State adhering to this Process.
- c) Holders of a foreign higher academic degree in Dental Hygiene that is recognized as meeting the objectives of the degree of a *higher-education* in Dental Hygiene by the Scientific Council of the FMDUL.
- d) Holders of an academic, scientific or professional curriculum in Dental Hygiene that is recognized as attesting the capacity to carry out this cycle of studies by the Scientific Council of the FMDUL.

The recognition referred to in sub-paragraphs b) to d) has the effect of only granting access to the cycle of studies leading to the degree of *mestre* and does not confer on its holder the equivalence to the degree of *higher-education* the recognition of that degree.

3. Vacancies and Application Deadlines

Vacancies	6*
Applications	18/09/2023 a 29/09/2023
Evaluation of applications	02/10/2023 a 04/10/2023
Interviews	06/10/2023 a 09/10/2023
Results	10/10/2023
Start of the Scholar Year	16/10/2023

*(the completion of the course is limited to the existence of a minimum of 2 students)

For non-residents, the written exam and interviews can be requested via online and in English, Spanish, and/or Portuguese

4. Requested Documents for Application

Candidates must attach the following documents to the application form:

- a) Certificate proving one of the degrees referred to in subheading number two of this notice;
- b) Curriculum Vitae;
- c) Passport photograph;
- d) Identification Document;
- e) Letter of motivation.

5. Admission Criteria and Ranking

1. The candidate will be evaluated by classification of the Bachelor's degree, curricular assessment, complemented by an individual interview.
2. Only those candidates who present an overall grade higher than 9.5 in a 0-20 scale will be considered candidates for ranking.
3. In the event of remaining vacancies, candidates not admitted on the 1st Phase are automatically registered for a new evaluation process in the subsequent phase, without the need to pay a new application fee.

6. Tuition and Fees

- a) Non-refundable application fee of 60 € (sixty euros);
- b) Registration fee - 50.00€ (fifty euros)
- c) Annual tuition fee for students from EU countries – 2.000€ (Two thousand euros),

d) Annual tuition fee for international students (from countries outside the EU) - 3.000.00 euros (three thousand euros), at the time of enrolment/enrolment

e) Alternatively, students may choose to pay the tuition fee in 4 instalments.

Installments	Value (EU)	Value (international student)
Installment nº1	400€	600€
Installment nº2	400€	600€
Installment nº3	400€	600€
Installment nº4	400€	600€
Installment nº5	400€	600€

In case of withdrawal from studies, the student is not reimbursed for the payment made at the time of registration and enrollment, being obliged to pay the installments of the annual frequency fee (tuition fee) that have not yet expired.

7. Application Procedure

The submission of applications is carried out through the online Fenix Application Portal at FMD-UL for new students: <https://fenix.fmd.ulisboa.pt/accountCreation>

Students who already have a Fenix academic portal account can apply directly through the portal.

How to submit the application online

Before submitting your online application, we ask that you carefully read the instructions below. If you have any questions about submitting your application, do not hesitate to contact the Academic Services - academicos@fmd.ulisboa.pt - or the commission for international students - helena.matos@fmd.ul.pt - of the Faculty of Dental Medicine.

The application requires the payment of a non-refundable fee of 60 EUR.

1. To apply online, you must access the Fénix system. To do so, you must necessarily pre-register in the application.
2. **Important Note:** There have been some problems sending messages for pre-registration to addresses with the following domains: @netcabo.pt; @hotmail.com; @vodafone.pt. As the reason for delivery failures is beyond ULisboa's control, if your

email is from one of these domains, we inform you that we cannot guarantee that notifications will be delivered in a timely manner.

3. After accessing the application, you must select the Candidate tab. Next, you must create your application, choosing the regime and course. After these steps, you must fill in the data requested in the electronic form.
4. All documents necessary for the application process must be attached in digital format.
5. The online application will only become valid after payment of the respective application fee, for which an ATM reference will be provided (usable only within the portuguese banking system). It is also possible to pay by debit or credit card. If payment is not made by the date indicated, the application will be cancelled.
6. Failure to submit the necessary documents, or their incorrect presentation (eg illegible document, non-legalized foreign document, etc.) will invalidate the application, and the candidate will be informed of this fact through the Fénix platform or to the address e-mail indicated as "Principal" in the application's personal data sheet. In case of inaccuracy, the candidate must make the indicated changes by the end of the application submission deadline. If the necessary corrections are not made or the requested elements are not presented, the application will be cancelled.
7. Errors or omissions made when filling in the electronic application form, or when instructing the application process, are the sole responsibility of the candidate.

At the end of the ranking process, candidates will be informed by e-mail of the final result of the application. The ranking list will also be published on this page. In case of selection, it will be subject to the presentation at the Academic Services of the submitted original documents (or certified copies), during the indicated period.

Start your application at <https://fenix.fmd.ulisboa.pt/accountCreation>

8. Results

The results will be published on the [FMD-UL Portal](#) or on the Fenix Platform where the candidate submitted the application.

9. Additional Information

For additional information, you can contact FMD-UL Academic Services at the following e-mail address: academicos@fmd.ulisboa.pt .

10.Language

Portuguese as first language and English as secondary language, Non-native tongue speakers should perform a certified Portuguese language course during the first-year of the programme.